



**EGERTON UNIVERSITY**  
**CENTRE OF EXCELLENCE IN SUSTAINABLE**  
**AGRICULTURE AND AGRIBUSINESS MANAGEMENT**

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**STAFF TRAINING AND DEVELOPMENT PLAN 2017-2018**

Purpose: The main purpose of staff development plan is for performance to the mutual benefit of the CESAAM and the people working in it.

<b>Training Development Required</b>	<b>Priority</b>	<b>For whom</b>	<b>When</b>	<b>Expected Benefit to the setting</b>	<b>Expected Benefit to the individual</b>	<b>Cost (Kshs)</b>	<b>Who is responsible for arranging and what is the venue</b>
Procurement	1	CESAAM procurement officers.	April 2017	Procurement rules & guidelines as per the WB requirement	Learn and understand the skills of procurement & procedures.	50,000.00	CESAAM Center Leader
Financial Management	2	CESAAM Accountants (Finance Officer, Deputy Finance Officer and Project Accountant)	April 2017	Financial guidelines and processes	Learn and understand how to manage finances and reporting.	300,000.00	CESAAM Center Leader
Training on fundable proposal development.	3	Faculty Academic staff	November 2017	Capacity building	Learn on how to write fundable proposal.	1,600,000.00	CESAAM Center Leader and Partners (Virginiateck )
Training on Projects Management	4	University Management including council	April 2018	Training on how to manage funded projects	Learn on how to manage funded projects	1,100,000.00	CESAAM Center Leader & Egerton University Management